

**ANNUAL GENERAL MEETING**  
**Tuesday, October 10th, 2020**  
**7:00 pm – 9:20 pm**  
**Minutes**

***Virtual via ZOOM***

7:00 Site opens with cover page 2020 OSCA AGM

7:20 – 7:30 Continuous slide show runs – begin with ppt#2 “Scenes from Our Community” photos by Eli Duern and run by Marc-André Roy (MA)

**1. Welcome to the 2020 AGM of OSCA – Richard Slowikowski**

- Welcomes participants to the AGM and thank Sue Neill and Joy Morrow who organized this AGM, Marc-Andre Roy for moderating the AGM, and Shawn Menard, Councillor for our Ward.
- Using Zoom platform because we are not able to be together in person.

**2. Ground Rules for the Meeting – Richard Slowikowski**

- Richard introduces Marc-André Roy, Technical Manager of the Zoom aspects of the meeting and Joy Morrow, Chair of the Governance Committee who will review the Ground Rules for the Meeting
- Marc-André explains the technical aspects of how the virtual meeting will work – his role, how to ask a question, how to mute, and unmute, how to vote etc. Marc André asks everyone to turn on their video for a quick screen shot.
- Joy Morrow explains quorum and voting requirements. At least 50 participants including proxies are required for a quorum so that the meeting can proceed as scheduled. The three OSCA members who are participating in the AGM by proxy are Stan Staple, Jason Turcotte and Deanna Young.
- Each motion will be decided by a simple majority by proxy or by being present via Zoom .
- A quorum is declared by Joy Morrow.

**3. Approval of the Agenda Richard Slowikowski**

Richard comments that the agenda for the evening will be divided into two parts:

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### **The Firehall – virtual on ZOOM**

- a business meeting focussing on an update on OSCA, financial report, ratification of the By-laws and election of members of the Board of Directors: and
- an Open Session discussing OSCA's upcoming fund-raising campaign

**BE IT RESOLVED to approve the 2020 AGM agenda. Proposed by Dave Kyffin and seconded by Larry Menard. 96% in favour. Motion carried.**

#### **4. Approval of the Minutes of the 2019 OSCA AGM - Richard Slowikowski**

The minutes of the Annual General Meeting held on May 7, 2019 have been posted on OSCA's website in the folder established for 2020 AGM documents.

**BE IT RESOLVED to approve the minutes from the 2019 AGM. Proposed by Laura Urrechaga, seconded by Eli Duern. 80% in favour, 20% abstained. Motion carried.**

#### **5. President's Report: Richard Slowikowski**

- Richard delivers the Report of the President presenting the slide deck that is available on OSCA's website in the folder established for the 2020 AGM documents.
- Highlights history of the organization and rapid changes over last few years, which lead to building for long-term and organizational changes. For example, introduced new committees like Governance, Human Resources, SWOOS (Senior Watch Old Ottawa South), and new working groups such as Windsor Field House and Diversity and Inclusion
- Mike and Christine Bradley assumed responsibility for Green Dreamers who take care of the public gardens on Bank Street.
- Review of the recent accomplishments, as outlined in the slide deck. The development at 1050-1060 Bank Street has been improved because of the work of the OSCA Planning and Zoning Committee. A grant was obtained from the Red Cross to support OSCA's switch to virtual programming.
- These are important for community-building initiatives.
- COVID has been difficult and forced OSCA to rethink how things are done, which could be an opportunity.
- The largest impact on OSCA was on programs because they had to be shut down from March to September. Since this is the major revenue generator for the organization, this led to financial challenges.
- The staff of OSCA invented virtual programs, which were attended by over 1000 participants during the summer.
- Moving forward the pandemic has given rise to uncertainty, making it difficult to plan ahead. OSCA needs to keep a close eye on its financial position. In order to address this, planning is

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done on 2-4 month cycles, but also on a longer term basis to ensure the sustainability of the organization.

- A fundraising campaign is being launched to obtain community support to assist OSCA to survive the financial effects of the pandemic.
- Key takeaways are that staff are committed, volunteers are committed and we will get through this and be stronger as a result.
- Richard introduces the OSCA Executive Director Christy Savage who will present the Treasurer's Report on behalf of the Treasurer Ben Baril and the Finance Committee.

**6. Treasurer's Report Christy Savage**

- Christy delivers the Treasurer's Report on behalf of Ben Baril. The report is posted on the OSCA's website in the folder established for the 2020 AGM documents.
- There are four reserve accounts including the operating reserve fund, which is permitted to contain up to 9 months of operating expenses. Others are the Community Reserve, Capital Asset Reserve and Community Planning Reserve, and are listed in the financial statements on the website.
- In 2019, there was a surplus due to the loss of one staff person who was replaced approximately six months later .

**BE IT RESOLVED that the financial statements of the Corporation for the year ended December 31, 2019 and related Auditor's Report (as posted on OSCA's website in the folder established for 2020 AGM documents) be approved and adopted. Proposed by Michael McKay, seconded by Eli Duern.**

**93% in favour, 7% abstained, motion carried.**

**BE IT RESOLVED that Edward Swerdfeger be appointed auditor of the Corporation until a successor is appointed. Proposed by Michael Jenkin. Seconded by Laura Urrechaga.**

**89% in favour, 11% abstain, motion carried.**

**7. Treasurer's Update on 2020**

- Christy provides an update on the financial situation for 2020, as summarized in the slide deck. In view of the cancellation of Firehall programs due to Covid 19 refunds of \$160K were issued to registrants. \$ 7 k was reserved by registrants as a credit and \$6.5 k was donated by registrants. A Red Cross Resilient Communities Grant of \$45 k was received to support the new virtual programming. Approval was received recently for a Canada Summer Jobs Grant of \$17.5 k, to hire students. \$14K was received from registration for virtual programs, and all instructors were able to be paid as usual.

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- Reduced Firehall program capacity is having a large impact on revenue generation potential. Monthly fixed costs are approximately \$45K. Operating reserves are expected to cover operations for three months after December 31, 2020.
- A lot of work has been done and important work remains ahead.

Richard re-introduces Joy Morrow, Chair of the Governance Committee. An enormous amount of work has been undertaken by Joy Morrow and Sue Neill in updating the OSCA By-laws.

### **8. Ratification of the Amended By-laws**

- The project to ratify and amend the by-laws started as a result of the Ontario-Not-For-Profit Corporations Act (ONCA). While this legislation has yet to come into force, the Governance Committee undertook to review and update OSCA's by-laws as set out on OSCA's website in the folder established for the 2020 AGM documents. The by-law amendments have already been approved by the Board of Directors, and it remains for the membership to ratify them.

**BE IT RESOLVED that the By-laws as amended and adopted by the Board of Directors on May 19, 2020 (as posted on OSCA's website in the folder established for 2020 AGM documents) be ratified. Proposed by Joy Morrow and seconded by Eli Duern. 88% in favour, 13% abstain, motion carried.**

Richard introduces Sue Neill, Chair of the Nominations and Elections Committee

### **9. Election of the 2020-21 Board of Directors**

- Sue introduces new structure of the board, with new terms for board members and so that each year there would be six vacancies. At present, there is a transition period and the organization is in the second year of the transition. The returning directors and the proposed new Directors together with their terms are as listed on the slide deck available on the OSCA website.

**BE IT RESOLVED that the following nominated Directors be elected, effective as of the 2020 OSCA AGM for three years (Virginia Asante, Ben Baril, Eli Duern, Michael Jenkin and Shehryar Sarwar) and one year (Susan Brousseau, Anna Cuylits, Mark Gencher, Andrew King, Michael McKay, Ingrid Neilsen and Janet Silver). Proposed by Sue Neill, seconded by Shannon Young.**

**98% in favour and 2% abstain, motion carried.**

Richard introduces the Councillor Shawn Menard.

### **10. Councillor's Report by Shawn Menard**

Councillor Menard presents his report, which is available on OSCA's website in the folder established for the 2020AGM documents..

- Thank you to the community association and all the hard work of each volunteer. He lives in this community on Belmont Street. He enjoys seeing progress on the large projects such as Bank Street South development and the Bank Street bridge, but also the small projects such as traffic lights and cross walks.

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- This is an extremely busy time and its harder for his office to strategize and provide responses. Some challenges include Brewer Park, and working with neighbours in and around the area, and rink and other facilities; the Sunnyside library is expected to open in January. Miles Krauter, from the Councillor's Office is the liaison for this community. There may be changes to the Brewer Covid-19 Testing Center where only CHEO testing lines will be there, and operations may move to Lansdowne Park, though nothing is confirmed yet.
- Latest newsletter is online and available. Thank you again for everyone's contribution to the community. Question and answer is next.

Q: Please provide a summary of the climate report that was submitted today to the City committee? A: It looks to reduce the GHG by 100% by 2050, and includes 20 projects over the next five years, including building retrofits, waste-to-energy, among others. Need to reduce emissions by 40% in next five years, and focus is on low hanging fruit.

Q: Is there any group forming to oppose the Alta Vista Corridor? They may need support from other communities. A: Yes, there is a small group of six, and this is something their office is tracking and has been mentioned in latest newsletter.

Q: Is there any type of initiative to keep the neighborhood garbage-free? There are many worldwide initiatives happening on this topic. A: There is a Fall clean up each year which is sponsored by Glad. Shawn sits on the Solid Waste Master Plan Committee where the goal is a zero-waste Ottawa. A new waste site would cost in the billions and Ottawa's current site will only last until 2040.

### **11. Adjournment of the Business Meeting**

**BE IT RESOLVED that the business portion of the Annual General Meeting be adjourned.**

**Proposed by Richard Slowikowski, seconded by Isla Jordan.**

**98% in favour, 2% abstain, motion carried.**

- Richard sets the scene for the open discussion and introduces Winnie Pietrykowski.

### **12. Open Discussion of OSCA's Fund Raising**

- Work on the fundraising campaign began in August behind the scenes
- Regina Bateson developed a particular grassroots fundraising campaign for OSCA, based on monthly pledge donations over the course of a year, to attract affordable support for the community with target of \$300K.
- Open to questions.
- Richard comments that the Fundraising Task Force is a fantastic initiative. Thank you to Winnie and all of the people on the Task Force.

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- Thank you to all the volunteers and Councillor Shawn Menard for all the work you do. Thank you to Joel Harden for all the work you do at the Ontario government.

**Richard closes the meeting at 9:10 pm**